



Wednesday 12th August 2020

## **RE: COVID-19 Alert Level 2**

Dear Parents and Caregivers

Last night Prime Minister Jacinda Arden announced that we will be moving to Alert Level 2 from **midday today until Friday night.**

We know there is a lot of information below, however **we need you to read it all** and be ready to follow all the Health and Safety requirements of Alert Level 2 while it is in action.

### SCHOOL APP –

- If you have a smart phone **PLEASE download our free school app** as this will keep you up to date with everything, especially last minute changes or new information. It is as simply as going to the App Store – search and download Kiwi Schools Connect and then within the app choosing Greytown School.

### CHILDREN UNWELL AND EMERGENCY CONTACTS

- If your child is **unwell** with cold or flu-like symptoms then they need to **stay at home**. They can return once they are symptom-free.
- Any children who are showing cold or flu-like symptoms at school will be sent home so please ensure you have support at home if this is required.
- Please update your emergency contacts if they have changed.

### LOW RISK

- The Ministries of Education and Health have classified schools at Level 2 as low risk in our region, however we will still be very vigilant with all our systems.
- We will have a higher level of hygiene practices in place eg: actively teaching, supervising and reminding children to wash hands before/after play/ entering and exiting a class, coughing into your elbow, wiping down high touch surfaces multiple times during the day, one child at a time in the toilet area, hand sanitizing, increased school cleaning systems etc
- We will continue to work closely with the Ministries of Education and Health.

### SOCIAL DISTANCING – CHILDREN AND STAFF

- There is no “1m or 2m” social distancing during the day for children and staff, as the Ministries of Education and Health realise that children will struggle in schools to adhere to this as they learn and play with each other.
- Social distancing for children and staff is staying out of immediate moist breath proximity and giving other’s more “personal space”.

### TRACKING TABLES AND SOCIAL DISTANCING –PARENTS

- As of this afternoon our 4 tracking tables will once again be in action. This means parents or family members wanting to come onsite need to use hand sanitizer and write their name and contact information down. These tables will be (by the library, hall, Room 5 and Room 10 areas).
- At these stations you will also be able to scan our Government COVID-tracking app OR Code for your personal tracking needs. (Download the free app on the Apps Store)
- Please do not gather outside classes in large groups – stay 2m apart and arrive just prior to bell times and leave straight away.

### ACCESS INTO CLASSES

At Alert Level 2 there will be no access into classrooms for parents unless your child is

- a New Entrant in Rooms 5 and 3
- a newly enrolled child starting school or
- Your child is upset and needs you to help settle them into the class.

### SCHOOL BUSES

School buses and local transport will be running in Level 2 with hygiene systems in place which will be set out by the bus company. Our bus controller will give drivers a list of children on the bus for contract tracing purposes.

### SCHOOL LUNCHES

School lunches will be available as normal on Wednesdays and Fridays.

### SCHOOL DEVICE SLIP BELOW -

In case we need to go into Levels 3 and 4 at any stage (Hopefully we won't!), we would like to be prepared. At level 3 only children of essential workers can remain on the school site and at Level 4 school sites are closed and all children are learning remotely.

If at these levels you would need access to a school device for distance learning at home can you please fill out the form below and return it to the school office by Friday 14th August.

### CANCELLING OF EVENTS -

There will be events being postponed and cancelled over the next few days. At present tonight's Miniball/Basketball is cancelled and the Book Fair next week is also cancelled. We will update families as we know more information.

### FINALLY

On behalf of our staff and Board of Trustees, we would like to thank our community for their support during this time and helping us to keep our children and families as safe as possible.

Yours sincerely

Patrice O'Connor  
Principal of Greytown School

Jane Cooper  
Board Chairperson of Greytown School



### **SCHOOL DEVICE NEEDED FOR LEVELS 3 and 4**

Please tick the boxes that apply

- ☐ **YES our family would like to have access to a school device if we went into Alert level 3 and 4.** *(We understand that it is for learning purposes and to access online learning with their teacher.)*
- ☐ IF there were enough devices we would like to go on the list for an additional device.

### **Child/ren's Information who will use the device/s:**

Child..... Year ..... Room .....

Child..... Year ..... Room .....

Child..... Year ..... Room .....

### **Parent Contact**

Name.....Phone Number: .....

Address (in case the device has to be courier out)

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